

**2022-2023 年度
新生開學須知**

姓名: _____

班別: _____ (_____ 組)

各位親愛的家長：

9月1日(星期四)為開學日，全體學生回校上課，按教育指引，全港幼稚園在2022/23學年仍然維持半天面授課堂，直至另外通知。以下是學校有關的措施安排：

(一) 上課安排

- 根據教育局《預防2019冠狀病毒學校健康指引》內3.1(ii)上課安排指引幼稚園應避免大量家長或學生在校舍出入口聚集，應安排學生分批上學及放學。故本園會實施分流放學，各級放學時間調整如下，敬請家長留意及配合以下安排，避免過早於本園大門外等候。
- 幼兒班開學初期會將一班分為2組及上課時間為一小時，期望可先進行小班活動，讓幼兒認識老師後，循序漸進地讓幼兒適應校園生活。

各級作以下安排：(如有更改，會盡快通知家長)

	日期	上課時間及放學時間
高班	1/9(星期四)開始	上午 9:00-12:00
低班	1/9(星期四)開始	上午 9:00-11:50
幼兒班(適應期)	1/9-2/9(共2天)	A組：上午 9:00-10:00 (1小時) B組：上午 10:30-11:30 (1小時)
	5/9-9/9(共5天)	上午 9:00-11:00 (2小時)
	13/9(星期二)開始	上午 9:00-11:40 (正常)

(二) 校內安排

- 全體教職員已完成3針疫苗接種。
- 全體教職員及提供在校服務人士或經常出入校園人士(社工、言語治療師等)在每天回校前必須完成一次快速抗原測試及取得陰性結果才可上班或進入校園，確保師生健康。
- 改善通風設備：
 - 校園已完成通風檢測
 - 校內大堂及課室內均設有合規格空氣淨化機，優化校舍通風狀態

4. 課室每張桌上設有飛沫隔板，讓兒童盡量保持距離，減低感染風險。
5. 本園已聘請 WALLCAT 公司為本校校舍及校外扶手等位置再次進行清潔消毒；以手工高壓噴塗光觸媒抗病毒納米塗層。
6. 暫不會進行大型集體活動。
7. 所有玩具/教具會獨立使用，避免共用，使用後隨即清潔消毒。

(三) 茶點安排

1. 因疫情至今仍然反覆，幼兒暫時不安排在校享用茶點，改為放學派發茶點回家享用。
2. 為了鼓勵幼兒多喝飲水，各班會特定 2 次飲水時間。請每天自備有飲管的水壺回校。
3. 實施幼兒分組飲水，並且安排他們平排而坐面向同一方向飲水。
4. 各班會在課室內增設「飲水區」，讓個別有需要的幼兒可在此區內飲水，並盡量與其他學生保持距離。
5. 回校前，鼓勵家長早上讓幼兒在家吃適量早餐。

(四) 茶點費或全日班膳食費用安排

1. 本園為「免費優質幼稚園教育計劃」下的幼稚園，每名學童兌現註冊證後，不用繳交學費，上午班只需繳交每月茶點費\$163、全日班繳交每月茶點費\$163 及午膳費\$537。
2. 由於實施半日上課，學生不會在校進行早餐或午膳，故本園只會收取每月 \$163 的茶點費用，請家長明白及配合有關安排。
3. 請使用自動轉賬繳費的家長於每月 1 號或之前於銀行帳戶內存放足夠金額，如未能成功轉帳，銀行將會收取\$150 行政費用。

(五) 學生回校上課注意事項

1. 按照教育局 8 月 5 日發出的指引，學生在每天上學前必須完成一次快速抗原測試及取得陰性結果才可上學，確保師生健康。
2. 校方亦會按教育局指示進行抽查，隨機邀請不同的幼兒及提供快速抗原測試劑進行檢測，敬希家長明白及配合。
3. 每天上學前為子女量度體溫及進行檢測，記錄並簽署記錄表，進入學校前讓老師檢查。
4. 學校已為幼兒準備防飛沫面罩，鼓勵幼兒使用，保護自己。
5. 學生每天需戴上外科口罩上課，並配備 5 個口罩(用密實袋盛載)存放在學童書包內。
6. 請攜帶紅色功課套、已填妥的學生手冊、已填寫的「學生外遊及健康狀況申請表」回校交回班主任。

(六) 校車服務

1. 本園委託的保姆車接送服務為黃健康先生(康叔)，聯絡電話是 9774 8411。
2. 如欲了解乘坐校車事宜，請與校車康叔聯絡及通知班主任。
3. 乘坐校車之幼班學童家長，請留意以下日期的接載服務安排。

	日期	接載服務	
幼兒班 (適應期)	1/9-2/9(共 2 天)	返學: 放學:	正常 家長到校接放學
	5/9-9/9(共 5 天)	返學: 放學:	正常 選擇一(家長到校接放學) 選擇二(留校一小時，與高、低班學生一同乘坐校車) 事前必須通知班主任及校車康叔

(七) 「疫苗通行證」及「安心出行」應用程式

所有教學及非教學人員、在校園內提供服務人士及訪客，必須使用有關流動程式進入學校(獲豁免人士除外、包括學生)及最少已接種三針疫苗。

(八) 家長注意事項

1. 學生星期一、三、五穿校服，星期二及四穿運動服。
2. 預早為子女調節生理時鐘，迎接校園生活。
3. 每天上學前，家長須為學生量度體溫，體溫高於華氏 99.5°F 或攝氏 37.5°C(以口探測量)，學生如有發燒，切勿回校，應立刻求醫並向校方請假，留在家中休息。
4. 家長須每天早上為學生進行快速抗原測試，學生獲陰性檢測結果才能回校上課；如學生檢測結果為陽性，不得回校，家長應立即通知學校及留在家中，並於 24 小時內透過「2019 冠狀病毒病快速抗原測試陽性結果人士申報系統(<https://www.chp.gov.hk/ratp/>)向衛生署申報。
5. 如有需要，家長可為幼兒帶備一套替換衣物。
6. 請為幼兒的物品寫上姓名，包括校服、外套、鞋。
7. 留意子女的健康狀況，如出現病徵，尤其發燒，切勿上學，並立即求醫。
8. 如證實子女患上 2019 冠狀病毒病，必須立刻通知學校。如子女被界定為確診個案的「密切接觸者」，必須按衛生防護中心的指示進行檢疫，切勿回校，並立即通知學校。(請看附錄一)

(九) 教育局給予家長訊息

根據幼稚園教育計劃，就讀參加「計劃」的幼稚園合資格學生，如學童整月缺課，教育局不會發放該學童該月的資助，而家長須向學童就讀的幼稚園繳交其

「收費證明書」上未扣減「計劃」資助前的該月學費(全費)，就本校而言，如整月缺課，家長每月需繳交學費為半日\$2,475，全日班\$3,960(待教育局批核)。

本園希望幼兒在家長、老師的愛護、關愛下繼續健康快樂地成長，我們攜手合作、共同抗疫，為學生提供衛生及安全的學習環境。

元朗東莞同鄉會
熊定嘉幼稚園啟
二零二二年八月二十六日

有關預防 2019 冠狀病毒病特別提示

附錄一

按照《學校健康指引》，預防 2019 冠狀病毒病在校園擴散，請家長留意以下各點：

	狀況	相應處理
1.	留意子女的健康狀況，如出現病徵，尤其發燒、呼吸道感染徵狀或突然失去味覺或嗅覺等情況	◆ 切勿上學 ◆ 立即求醫
2.	如子女被界定為確診或初步確診個案的密切接觸者或密切接觸者的同住成員	◆ 切勿回校 ◆ 按衛生防護中心的指示進行檢疫 ◆ 立即通知學校
3.	如子女證實患上 2019 冠狀病毒病	◆ 切勿回校 ◆ 立即通知學校
4.	如子女被界定為「受檢人士」	◆ 切勿回校 ◆ 按衛生防護中心指示在指定日期內完成病毒檢測 ◆ 檢測結果確定為陰性後才能回校

敬希家長明白及了解以上措施，同心抗疫，為學生提供衛生及安全的學習環境。

**Yuen Long Tung Koon District Association
Hung Ting Ka Kindergarten**

2022-23 Information for New Students

Name: _____

Class: _____ (Grp)

Dear Parents:

Starting from 1st September (Thursday), all students can attend school. According to the education guidelines, all kindergartens in Hong Kong will still maintain half-day face-to-face classes in the 2022/23 school year until further notice. The following are the school-related measures and arrangements:

(1) Class Arrangements

1. According to 3.1(ii) Class Arrangement Guidelines of the Education Bureau's "Guidelines for Preventing COVID-19 in Schools", kindergartens should avoid a large number of parents or students gathering at the entrance and exit of the school building, and arrange students to go to and from school in batches. Therefore, the school will divide class dismiss time of all levels. Parents are kindly requested to pay attention to and cooperate with the following arrangements to avoid waiting outside the gate of the school too early.
 2. The class, will be divided into 2 groups and the class time will be one hour at the beginning for K1 students. Small class activities would be carried out first, so that children can gradually adapt to school life after they get to know the class teacher.
- The following arrangements are made at all levels: (If there is any change, parents will be notified as soon as possible)

Class	Date	School Start/Dismiss Time
K3	1/9(Thurs)Start	9:00a.m. -12:00a.m.
K2	1/9(Thurs)Start	9:00a.m-11:50a.m
K1 (Adaptation Period)	1/9-2/9(Total 2 days)	Group A: 9:00a.m. -10:00 a.m. (1hour) Group B: 10:30-11:30 (1hour)
	5/9-9/9(Total 5 days)	9:00a.m. -11:00a.m. (2 hours)
	13/9(Tue)Start	9:00a.m.-11:40a.m. (Normal)

(2) School Arrangements

1. All staff have completed 3 vaccinations.
2. All staff and those who provide services or those who frequently in and out the school (social workers, speech therapists, etc.) Before coming to school every day, they must complete a rapid antigen test and obtain a negative result before they can go to work or enter the school to ensure the health of teachers and students.
3. Improve ventilation equipment:
 - The school has completed ventilation testing.
 - The school lobby and classrooms are equipped with qualified air purifiers to optimize the ventilation of the school building.
4. There are partitions on each table in the classroom to keep children as far away as possible to reduce the risk of infection.
5. The school has hired WALLCAT company to clean and disinfect the school buildings and outside school handrails again; hand-painted photocatalyst anti-virus nano-coatings with high pressure.
6. There will be no large group activities for the time being.
7. To avoid sharing, all toys/teaching aids will be used independently, and clean and disinfected immediately after use.

(3) Refreshment Arrangements:

1. As the epidemic is still recurring so far, children will not be arranged to enjoy refreshments at school for the time being. Instead, refreshments will be sent home after school to eat at home.
2. In order to encourage children to drink more water, each class will specify two water drinking times. Please bring your own water bottle with drinking straw back to school every day.
3. Implement children to drink water in groups, and arrange them to sit in a row and drink water in the same direction.
4. Each class will have a "drinking area" in the classroom so that individual children in need can drink in the specified area and try to keep their distance from other students.
5. Before arriving at the school, the school encourage parents to provide their children with moderate amount of breakfast at home in the morning.
- 6.

(4) Arrangements for refreshments or full-day meals

1. This kindergarten is under the "Free Quality Kindergarten Education Program". After cashing out the registration certificate, each student does not need to pay school fees. The morning class only needs to pay the monthly refreshment fee of \$163, and the full-day class pays the monthly refreshment fee of \$163 and lunch fee \$537.

2. Due to the implementation of half-day classes, students will not have breakfast or lunch at school, so our kindergarten will only charge \$163 per month for refreshments. Parents are requested to understand and cooperate with the relevant arrangements.
3. Parents who pay by autopay should deposit sufficient funds in their bank account on or before the 1st of each month. If the transfer is unsuccessful, the bank will charge an administrative fee of \$150.

(5) Precautions for students coming back to school

1. According to the guidelines issued by the Education Bureau on August 5, students must complete a rapid antigen test and obtain a negative result before coming to school every day to ensure the health of teachers and students.
2. The school will also conduct random inspections in accordance with the instructions of the Education Bureau, randomly invite different children and provide rapid antigen test reagents for testing. We hope that parents understand and cooperate.
3. Check the temperature and test for the children before coming to school every day, record and sign the record form, and let the teacher check before entering the school.
4. The school has prepared anti-droplet face masks for students and encourages them to use them to protect themselves.
5. Students are required to wear surgical masks in class every day, and be equipped with 5 masks (in a compact bag) to store in the schoolbag.
6. Please bring the red homework set, the completed student handbook, and the completed "Student Travel and Health Application Form" to the school and return it to the class teacher.

(6) School Bus Service

1. The school bus pick-up service commissioned by the school is Mr. Hong (Uncle Hong), and the contact number is 97748411.
2. If parents would like to know about taking the school bus service, please contact Uncle Hong and notify the class teacher.
3. Parents of K1 students who will take the school bus service, please pay attention to the pick-up service schedule on the following dates.

	Date	Pick-Up Service	
K1 (Adaptation Period)	1/9-2/9 (Total 2 days)	Start: Dismiss:	As usual Parent's arrive in the school to pick-up
	5/9-9/9 (Total 5 days)	Start: Dismiss:	As usual Option 1(Parent's arrive in the school to pick up) Option 2 (Student wait in the school for 1 hour and ride the school bus with K2 and K3 students) Notify the class teacher and Mr. Hong in advance

(7) "Vaccine Pass" and "LeaveHomeSafe" apps

All teaching and non-teaching staff, service providers and visitors to school must use the relevant mobile app to enter the school (except exempted persons, including students) and have received at least three doses of vaccination.

(8) Note for Parents:

1. Students must wear school uniforms on Mondays, Wednesdays and Fridays, and sportswear on Tuesdays and Thursdays.
2. Adjust the timing for children at home in advance to welcome school life.
3. Before coming to school every day, parents must measure the temperature of the student. The body temperature is above 99.5°F or 37.5°C (measured by oral detection). If the student has a fever, do not go back to school. Rest at home.
4. Parents must conduct a rapid antigen test for their students every morning, and students can only come to school with a negative test result; if a student has a positive test result, they are not allowed to come to school. "The COVID-19 Rapid Antigen Test Positive Results Person Reporting System (<https://www.chp.gov.hk/ratp/>) should be reported to the Department of Health.
5. Parents can bring a spare clothing for their child if necessary.
6. Please write names for your child's belongings, including school uniforms, coats, shoes.
7. Pay attention to your child's health. If you have symptoms, especially fever, do not go to school and seek medical attention immediately.
8. If it is confirmed that a child has COVID-19, the school must be notified immediately. If the child is defined as a "close contact" of a confirmed case, he or she must undergo quarantine according to the instructions of the Centre for Health Protection, do not return to school, and notify the school immediately. (please see appendix 1)

(8) Message to Parents from the Education Bureau

According to the kindergarten's education plan, eligible students enrolled in the kindergarten participating in the "Project" will not be granted subsidy for the child if the child is absent for the whole month. The parents must submit their "School fee Receipt" to the kindergarten the child is attending. The school fee (full fee) for the month before the "Project" subsidy is not deducted in the "Project", as far as the school is concerned, if the child is absent for a whole month, the parents must pay a monthly school fee of \$2475 for half-day and \$3960 for full-day classes. (Subject to approval by the EDB)

The school hopes that children will continue to grow up healthily and happily under the love and care of parents and teachers. We work together to fight the epidemic and provide students with a healthy and safe learning environment.

Yuen Long Tung Koon District Association
Hung Ting Ka Kindergarten
26-8-2022

Special tips on preventing COVID-19 In accordance with the "School Health Guidelines" to prevent the spread of COVID-19 in schools, parents should pay attention to the following:

	Situation	Solution
1.	Pay attention to the health of children, such as symptoms, especially fever, respiratory infection symptoms or sudden loss of taste or smell, etc.	<ul style="list-style-type: none"> ❖ Do attend school ❖ Seek medical attention immediately
2.	If the child is defined as a close contact of a confirmed or preliminary confirmed case or a member of the close contact living in the same place	<ul style="list-style-type: none"> ❖ Do not attend school ❖ Quarantine according to the instructions of the Health Protection Center ❖ Notify the school immediately
3.	If the child is confirmed to have COVID-19	<ul style="list-style-type: none"> ❖ Do not attend school ❖ Notify the school immediately
4.	If the child is defined as a "person under examination"	<ul style="list-style-type: none"> ❖ Do not attend school ❖ Complete the virus test within the specified date according to the instructions of the Center for Health Protection ❖ Back to school only after the test result is determined to be negative

Hope that parents understand the above measures, work together to fight the epidemic, and provide students with a healthy and safe learning environment.