

2022-2023 年度 高、低班開學須知

各位親愛的家長：

本校陳港慶校長因移民並於 2022 年 9 月 1 日榮休，新學年會由本園黃綺琪主任升任為校長一職。9 月 1 日(星期四)為開學日，全體學生回校上課，按教育局指引，全港幼稚園在 2022/23 學年仍然維持半天面授課堂，直至另外通知。以下是學校有關的措施安排：

(一) 上課安排

1. 根據教育局《預防 2019 冠狀病毒學校健康指引》內 3.1(ii)上課安排指引幼稚園應避免大量家長或學生在校舍出入口聚集，應安排學生分批上學及放學。故本園會實施分流放學，各級放學時間調整如下，敬請家長留意及配合以下安排，避免過早於本園大門外等候。

各級作以下安排：(如有更改，會盡快通知家長)

	日期	上課時間及放學時間
高班	1/9(星期四)開始	上午 9:00-12:00
低班	1/9(星期四)開始	上午 9:00-11:50

(二) 校內安排

1. 全體教職員已完成 3 針疫苗接種。
2. 全體教職員及提供在校服務人士式經常出入校園人士(社工、言語治療師等)在每天回校前必須完成一次快速抗原測試及取得陰性結果才可上班或進入校園，確保師生健康。
3. 改善通風設備：
 - 校園已完成通風檢測
 - 校內大堂及課室內均設有合規格空氣淨化機，優化校舍通風狀態
4. 課室每張桌上設有飛沫隔板，讓兒童盡量保持距離，減低感染風險。
5. 本園已聘請 WALLCAT 公司為本校校舍及校外扶手等位置再次進行清潔消毒；以手工高壓噴塗光觸媒抗病毒納米塗層。
6. 暫不會進行大型集體活動。
7. 所有玩具/教具會獨立使用，避免共用，使用後隨即清潔消毒。

(三) 茶點安排

1. 因疫情至今仍然反覆，幼兒暫時不安排在校享用茶點，改為放學派發茶點回家享用。
2. 為了鼓勵幼兒多飲水，各班會特定 2 次飲水時間。請每天**自備有飲管的水壺**回校。
3. 實施幼兒分組飲水，並且安排他們平排而坐面向同一方向飲水。
4. 各班會在課室內增設「飲水區」，讓個別有需要的幼兒可在此區內飲水，並盡量與其他學生保持距離。
5. 回校前，鼓勵家長早上讓幼兒在家吃適量早餐。

(四) 茶點費或全日班膳食費用安排

1. 本園為「免費優質幼稚園教育計劃」下的幼稚園，每名學童兌現註冊證後，不用繳交學費，上午班只需繳交每月茶點費\$163、全日班繳交每月茶點費\$163 及午膳費\$537。
2. 由於實施半日上課，學生不會在校進行早餐或午膳，故本園只會收取每月 \$163 的茶點費用，請家長明白及配合有關安排。
3. 請使用自動轉賬繳費的家長於每月 1 號或之前於銀行帳戶內存放足夠金額，如未能成功轉帳，銀行將會收取\$150 行政費用。

(五) 學生回校上課注意事項

1. 按照教育局 8 月 5 日發出的指引，學生在每天上學前必須完成一次快速抗原測試及取得陰性結果才可上學，確保師生健康。
2. 校方亦會按教育局指示進行抽查，隨機邀請不同的幼兒及提供快速抗原測試劑進行檢測，敬希家長明白及配合。
3. 每天上學前為子女量度體溫及進行檢測，記錄並簽署**記錄表**，進入學校前讓老師檢查。
4. 學校已為幼兒準備防飛沫面罩，鼓勵幼兒使用，保護自己。
5. 學生每天要戴上外科口罩上課，另放 5 個口罩(用密實袋盛載)在書包內。
6. 請攜帶紅色功課套、已填妥的學生手冊、已填寫的「學生外遊及健康狀況申請表」回校交回班主任。

(六) 校車服務

1. 本園委託的保姆車接送服務為黃健康先生(康叔)，聯絡電話是 9774 8411。
2. 如欲了解乘坐校車事宜，請與校車康叔聯絡及通知班主任。

(七) 「疫苗通行證」及「安心出行」應用程式

所有教學及非教學人員、在校園內提供服務人士及訪客，必須使用有關流動程式進入學校(獲豁免人士除外、包括學生)及最少已接種三針疫苗。

(八) 家長注意事項

1. 每天上學前為子女量度體溫，記錄並簽署量度體溫及快速抗原測試記錄咭。
2. 請家長填妥學生手冊、學生外遊及健康狀況申報表交回班主任。
3. 學生每天要戴上外科口罩上課，另放5個口罩(用密實袋盛戴)在書包內。
4. 留意子女的健康狀況，如出現病徵，尤其發燒，切勿上學，並立即求醫。
5. 如證實子女患上2019冠狀病毒病，必須立刻通知學校。如子女被界定為確診個案的「密切接觸者」，必須按衛生防護中心的指示進行檢疫，切勿回校，並立即通知學校。(請看附錄一)

(九) 教育局給予家長訊息

根據幼稚園教育計劃，就讀參加「計劃」的幼稚園合資格學生，如學童整月缺課，教育局不會發放該學童該月的資助，而家長須向學童就讀的幼稚園繳交其「收費證明書」上未扣減「計劃」資助前的該月學費(全費)，就本校而言，如整月缺課，家長每月需繳交學費為半日\$2,475，全日班\$3,960(待教育局批核)。

本園希望幼兒在家長、老師的愛護、關愛下繼續健康快樂地成長，我們攜手合作、共同抗疫，為學生提供衛生及安全的學習環境。

校長 黃綺琪 啟
二零二二年九月一日

按照《學校健康指引》，預防 2019 冠狀病毒病在校園擴散，請家長留意以下各點：

	狀況	相應處理
1.	留意子女的健康狀況，如出現病徵，尤其發燒、呼吸道感染徵狀或突然失去味覺或嗅覺等情況	<ul style="list-style-type: none"> ◇ 切勿上學 ◇ 立即求醫
2.	如子女被界定為確診或初步確診個案的密切接觸者或密切接觸者的同住成員	<ul style="list-style-type: none"> ◇ 切勿回校 ◇ 按衛生防護中心的指示進行檢疫 ◇ 立即通知學校
3.	如子女證實患上 2019 冠狀病毒病	<ul style="list-style-type: none"> ◇ 切勿回校 ◇ 立即通知學校
4.	如子女被界定為「受檢人士」	<ul style="list-style-type: none"> ◇ 切勿回校 ◇ 按衛生防護中心指示在指定日期內完成病毒檢測 ◇ 檢測結果確定為陰性後才能回校

敬希家長明白及了解以上措施，同心抗疫，為學生提供衛生及安全的學習環境。

Yuen Long Tung Koon District Association
Hung Ting Ka Kindergarten
Year 2022-2023
School Notice for K2 and K3

Dear Parents:

This is to inform you that Principal Chan of our school, will be retired on September 1, 2022 due to emigration therefore, the school supervisor, Ms. Wong will be promoted to the position of the new principal at our school. Starting from September 1 (Thursday) all students shall resume back to their classes. According to the education guidelines, all kindergartens in Hong Kong will still maintain half-day face-to-face classes in the 2022/23 school year until further notice. The following are the arrangements for the school-related measures:

(1) Class Arrangements

1. According to 4.1(ii) Class Arrangement Guidelines of the Education Bureau's "Guidelines for Preventing COVID-19 in Schools", kindergartens should avoid a large number of parents or students gathering at the entrance and exit of the school building, and arrange students to go to and from school in batches. Therefore, the school will divide class dismissal time of all levels. Parents are kindly requested to pay attention to and cooperate with the following arrangements to avoid waiting outside the gate of the school too early.

The following arrangements are made for all classes: (If there is any change, parents will be notified as soon as possible)

	Date	School start and dismissal time
K 3	1/9(Thursday) start of school day 1	9:00a.m -12:00p.m.
K 2	1/9(Thursday) start of school day 1	9:00a.m -11:50 p.m.

(2) School Arrangements

1. All staff members of the school including those who provide teaching services and are frequent school visitors (social workers, speech therapists, etc.) have completed 3 vaccinations.
2. Every staff of this kindergarten is required to complete a negative rapid antigen test result before entering the school every day.
3. Improved ventilation:
 - **The school has completed the ventilation test**
 - **The school lobby and classrooms are equipped with qualified air purifiers to optimize the air quality**

4. Each table in the classroom is equipped with a partition moveable window to allow children to keep their distance as much as possible to reduce the risk of the infection.
5. The school hired WALLCAT company to clean and disinfect the school premises. Toxins; photocatalyst antiviral nano-coatings are sprayed by hand with high pressure around the school facilities.
6. There will be no large group activities for the time being.
7. To avoid sharing, all toys/teaching aids will be used independently, clean and disinfected immediately after use.

(3) Refreshment Arrangements

1. Due to the repeated outbreak of the epidemic, students will not be arranged to enjoy refreshments at school for the time being. Instead, refreshments will be distributed after school to enjoy them at home.
2. In order to encourage students to drink more water, each class will have 2 designated drinking times. Please prepare a water bottle with a drinking straw for your child to school every day.
3. Class teacher will assign students in small groups to drink water, and arrange them to sit side by side and face the same direction to drink water.
4. Each class will provide a "drinking area" in the classroom, so that individual student in need can drink water in that area and keep a distance from other students as much as possible.
5. Before coming to school, parents are encouraged to provide their children a moderate breakfast at home in the morning.

(4) Refreshment Fee/ Full-Time Meal Fee Arrangements

1. This kindergarten is a kindergarten under the "Free Quality Kindergarten Education Program". After subsidy registration certificate, student does not need to pay the school fees. The monthly refreshment fee is only \$163 for the morning classes, the monthly refreshment fee for the full-day classes is \$163 and lunch fee is \$537.
2. Due to the implementation of half-day classes, students will not have breakfast or lunch in the school, so the kindergarten will only charge \$163 per month for refreshments. Parents are requested to understand and cooperate with the relevant arrangements.
3. Parents who pay by autopay should deposit sufficient amount in their bank account on or before the 1st of each month. If the transfer is unsuccessful, the bank will charge an administrative fee of \$150.

(5) Notes for students returning to school

1. According to the guidelines issued by the Education Bureau on August 5, students must complete a rapid antigen test and obtain a negative result before coming to school every day to ensure the health of teachers and students.
2. The school will also conduct random inspections in accordance with the instructions of the Education Bureau, randomly invite different children and provide rapid antigen test reagents for testing. We hope that parents understand and cooperate.
3. Measure the temperature and test for the child before coming to school every day, record and sign the record form, and let the teacher check before entering the school.
4. The school has prepared anti-droplet face masks for students and encourages them to use them to protect themselves.
5. Students should wear surgical masks in class every day, and put 5 extra masks (in a zipper bag) in their school bags.
6. Please bring the red homework folder, the completed student handbook, and the completed "Student Travel and Health Application Form" to the school; and return it to the class teacher.

(6) School Bus Service

1. The school bus pick-up service commissioned by the school is Mr. Hong (Uncle Hong), the contact number is 97748411.
2. If parents would like to know about taking the school bus service, please contact Uncle Hong and notify the class teacher.

(7) "Leave Home Safe"

All staff members and visitors on school must use the mobile app to scan the "Leave Home Safe" app to enter the school and should have received at least three doses of vaccination (except exempted persons, including students)

(8) Notes for parents

1. Measure the temperature of your child before coming to school every day, record and sign the record card for measuring the temperature and rapid antigen test.
2. Parents are requested to complete the Student Handbook, Student Travel and Health Status Declaration Form and return it to the class teacher.
3. Students should wear surgical masks in class every day, and put 5 extra masks (in a zipper bag) in their school bags.
4. Pay attention to your child's health. If your child have symptoms, especially fever, do not attend school and seek medical attention immediately.

5. If it is confirmed that the child has been infected with COVID-19, the school must be notified immediately. If the child is defined as a "close contact" of a confirmed case, he or she must undergo quarantine according to the instructions of the Centre for Health Protection, do not return to school, and notify the school immediately.

(please see appendix 1)

(9) Information given to parents by the Education Bureau

According to the Kindergarten Education Plan, if the eligible kindergarten students are enrolled under the "Free Quality Kindergarten Education Program" are absent from the school for a whole month, the Education Bureau will not grant the child a subsidy for that month, and the parents must submit their "Fees" to the kindergarten where the student is attending. The monthly school fee (full fee) before the deduction from the subsidy of the program (if a student is absent from the school for a whole month) would be \$2,475 per month for half-day classes and \$3,960 for full-day classes (subject to approval by the EDB).

The kindergarten hopes that children will continue to grow up healthily and happily under the care and love of parents and teachers.

Principal
Wong Yee Ki
1-9-2022

Special tips on preventing COVID-19 In accordance with the "School Health Guidelines" to prevent the spread of COVID-19 in schools, parents should pay attention to the following:

	Situation	Solution
5.	Pay attention to the health of children, such as symptoms, especially fever, respiratory infection symptoms or sudden loss of taste or smell, etc.	<ul style="list-style-type: none"> ✧ Do not attend school ✧ Seek medical attention immediately
6.	If the child is defined as a close contact of a confirmed or preliminary confirmed case or a member of the close contact living in the same place	<ul style="list-style-type: none"> ✧ Do not attend school ✧ Quarantine according to the instructions of the Health Protection Center ✧ Notify the school immediately
7.	If the child is confirmed to have COVID-19	<ul style="list-style-type: none"> ✧ Do not attend school ✧ Notify the school immediately
8.	If the child is defined as a "person under examination"	<ul style="list-style-type: none"> ✧ Do not attend school ✧ Complete the virus test within the specified date according to the instructions of the Center for Health Protection ✧ Back to school only after the test result is determined to be negative

Hope that parents will cooperate and understand the above measures, work together to fight the epidemic, and provide students with a healthy and safe learning environment.